

CLOTHING GRANT APPLICATION FORM

What is a clothing grant?

A clothing grant is a one off payment of £45 made to eligible families to assist towards the cost of buying a school uniform for a child beginning secondary school. We will issue a voucher for £45 which can be used towards your child's school uniform. Please note this voucher can be used only in certain shops *(see below). The voucher will expire on **31 August 2019**.

Will my child qualify for a clothing grant?

The grant is only used for year 6 students transferring to year 7 in a Southwark maintained school. **You must satisfy all of the following criteria in order to qualify for a clothing grant:**

You and your child must live in the borough of Southwark

Your child must be transferring from primary to a Southwark secondary school

You are in receipt of a child benefit for the child(ren) named on the application form*

Applications must be submitted between April when the child is in year 6 and March when the child is in year 7

***you must attach proof to this form – must be current (last six months proof will be accepted).**

Letter from child benefit office OR bank statement

You also must be in receipt of one of the following benefits: Please tick

- **Universal Credit with an annual net earned income of no more than £7,400**
- **Income Support**
- **Income-based Jobseeker's Allowance**
- **Income-related Employment and Support Allowance**
- **Support under Part 6 of the Immigration and Asylum Act 1999**
- **The guarantee element of Pension Credit**
- **Working Tax Credit run-on (paid for the four weeks after you stop qualifying for Working Tax Credit)**
- **Child Tax Credit (with no Working Tax Credit) with an annual income of no more than £16,190**

Section 1: Parent/Guardian details

Please complete in capital letters

Title: Mr Mrs Miss Ms Other: _____

Full Name:			
Address :			
Post Code:		Mobile Number:	
Parent's DOB:			
NI NO:			

Please select which voucher you would prefer – only allowed to tick one box

- * **Whitehall Clothiers** – address 77 Camberwell Road, London, SE5 0EZ
- * **A P T Clothing Co** – address 26A Rye Lane, Peckham London, SE15 5BS

Section 2: Dependent children

Please enter the full details of all children for whom you are claiming a clothing grant for. (Please use full legal name of the child)

Name of Primary school	Surname	First name	Date of birth	Boy/Girl
			/ /	
			/ /	

Section 3: Secondary school details

Name of school:			
Address:			
Postcode:		Telephone:	

Proof required:

All applications must be accompanied by proof of the child benefit and any one of the following:

1. Income Support – Parent/Carers with entitlement to Income Support will have received a letter from the Department of Work & Pensions (DWP) granting or stating that they are entitled.
2. Income based Job Seekers Allowances (all 4 pages of this letter must be sent).
3. Child Tax Credit – Provided you are not entitled to Working Tax Credit (all 8 pages of this letter must be sent and dated within the current financial year)
4. A letter from the relevant authority showing your eligibility for the guaranteed element of State Pension Credit, support under Part VI of the Immigration and Asylum Act 1999, Incapacity Benefit or Widowed Mother's Allowance
5. Universal Credit – All pages of your universal credit claim must be attached

Proof must be dated within the last 6 months and must show the same home address as shown on this application form – the proofs must be copies NOT originals

Parents/Carers Declaration:

I declare that the information I have given is true and complete, I also declare I will notify the Local Authority immediately of any change of circumstances in writing, which might change the entitlement of my child/children to receive a clothing grant. I agree that if necessary you may use the information provided to contact other sources as allowed by law to verify my entitlement.

Parent or Carer's signature:

Date:

Please return completed forms with appropriate documentation to:

Admissions and Benefits Team
4th Floor, Hub 2
Southwark Children & Adult's Services
PO Box 64529 London, SE1P 5LX
Tel: 0207 525 5051